



SEMESTER INTERNSHIP APPLICATION

Today's Date:	Internship dates: Fall 20__ Spring 20__
Name:	
College/University:	Year of graduation:
Degree pending: (B.A., B.S., M.A. etc.)	
Major(s):	Minor(s):
Current address:	
Cell phone:	Preferred Email:
Permanent address:	
Permanent phone:	Other Email:

I wish to apply for:	Note: available internships subject to change
<input type="checkbox"/> Education Internship (takes interns each semester)	
<input type="checkbox"/> Membership/Development Internship	

List relevant coursework you have taken such as art history, American studies, visual art, United States history, museum studies, etc.

Please list the days and times you are available to work per week:

<u>Day of the week</u>	<u>Time(s) available</u>	
Monday		<u>Earliest available start date:</u> _____
Tuesday		
Wednesday		<u>Latest available date:</u> _____
Thursday		
Friday		

Will you be seeking academic credit for the internship?	Yes / No
Total number of <u>contact hours</u> required for academic credit (check with department advisor):	_____
Faculty advisor:	
Advisor's address:	
Advisor's email:	Phone:

Along with this application form, please submit the following:

- A written statement including any prior museum experiences and what you hope to accomplish in terms of your career goals from a RHMAA internship and any other experience relevant to the internship to which you are applying.
- A resume or curriculum vitae, including previous experience as well as skills (foreign languages, technology, etc.) and relevant extracurricular activities.
- A letter of recommendation from your Faculty advisor. *Note:* This may be sent separately from the application and email is acceptable. The application is not considered complete until this faculty letter of recommendation is received. Required for all Education applicants. Not required for all internships; check requirements in the internship description.

Mail, email or fax this application form to the attention of:

Julia Hood, Coordinator of Education
REYNOLDA HOUSE MUSEUM OF AMERICAN ART
Mailing address: Box 7287, Winston-Salem, NC 27109
Shipping address: 2250 Reynolda Road, Winston-Salem NC 27106
tel 336.758.5599 • fax 336.758.5650 • hoodje@reynoldahouse.org

Application deadlines:

July 1 for Fall Semester and year-long internships

November 1 for Spring Semester

**Summer Internships also available; visit reynoldahouse.org/learn/program/internships in fall/winter for details.
March 15 application deadline.**